

Oncology Patient transfer from LGH to SGH mid cycle

At times the patient will receive part of their treatment at LGH and then will transfer to SGH to receive the remainder of their treatment. Once the Oncologist at LGH has determined the patient will transfer to SGH the provider will need to communicate to the GP at SGH the patient will transfer. The GP at SGH will contact the Nurse at that point to create a new recurring encounter at SGH. This communication can take place through message center or a phone call. Once a new encounter has been created the GP at SGH can they switch encounters and reorder the remaining days of treatment to be scheduled at SGH. **NOTE**: It is necessary to create a new encounter right away, otherwise the patient cannot be scheduled at SGH.

Let's say this patient has already received part of their treatment at LGH and now the Oncologist plans for the patient to receive the rest of their treatment at SGH. This patient has already been scheduled for each day of treatment at LGH, and they have just completed day 1.



1. From the banner bar you can verify which encounter you are currently working from.

2. Hyperlink on the encounter to view more encounters for this patient. Highlight the SGH recurring encounter and click ok.



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You will receive a pop up window asking you if you are sure you want to switch encounter. Click Ok to confirm the action.

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3. If this is the first time you are accessing the patient's chart under a different encounter you will need to establish a relationship with the patient. Now confirm you are working from the correct encounter in the banner bar.



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agnoses and Problems	Diagnostics (Day 1) (Planned)	÷	M 🗈	diphenhydrAMINE	Ordered	25 mg, IV, once oncology, administer over 20 minute, drug form inj, fil	rst dose: Routine, start: 30-Apr-2018 08:15 PDT, stop: 14-May-2018 08:15 PDT
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orm Browser	Diagnostics (Day 1) (Planned)		W	PACI Annal (PACI Annal	Ordered	Days 1, 6, 15 10 ma/m2 IV acce accelery: administrations 60 minute, doin forms b	ten first deue Beudine start 70. Les 2018 /0.55 007 sterr 34. Aug 2018 /0.45 007
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4. Return to Cycle 2 of treatment by clicking on the Chemotherapy phase in Cycle 2.

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5. Use the action drop down menu for days 8 and 15 to **discontinue** both days of treatment. Click orders for signature and sign to confirm the discontinue action.





REMEMBER: Discontinuing a day of treatment will cancel the associated infusion appointment for that cycle. In this case, by discontinuing days 8 and 15 in the Chemotherapy phase we are cancelling the infusion appointment associated at LGH.

6. Use the action drop down menu again to **copy** both day 8 and 15. **NOTE:** The copied day of treatment will default to the next day. You are able to see in the copied day of treatment the order location is now SGH and the scheduling clerk will now receive a request to schedule the remaining days of treatment for cycle 1 at SGH. At this time we have discontinued and copied the Chemotherapy phase for both days 8 and 15. Click **Orders for signature** Orders For Signature

and **Sign**. Because the patient will receive the rest of their treatment at SGH you will continue to use the SGH recurring encounter to place orders.

REMEMBER: If you know in advance the patient will receive this treatment at an alternate location you can use the Alternate Scheduling location drop down to notify scheduling. If the treatment has already been ordered and the patient has already been scheduled you will need to follow the steps outlined above.



🍖 🚫 🕂 Add to Phase 🗸 🛄 Comments

ONCP BR BRLATWAC Cycles 1 to 4 - Cycle 2, Chemotherapy (Day 1, 8, 15) (Initiated) *Est. 30-Apr-2018 08:00 PDT - 15-May-2018 08:00 PDT

Last	t upo	date	d or	n: 03-Apr-2018 08:20 PDT by: TestUser, Oncology	Ambulato	ry-Nurse					
						Day 1	Day 8	Copy of Days 8	Day 15	Copy of Days 15	^
	0		87	Comment		Initiated	Discontinued Pending	Future Pending	Discontinued Pending	Future Pending	
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				Pre-Medications							
				If no PACLitaxel hypersensitivity reactions occur	, no						
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■ Details for Infusion Chemotherapy Visit

Ordered Treatment ONCP BR BRLATWAC Cycles	and the second se				
	s	Alternate Scheduling Location:		v	
*Scheduling Priority: Routine (less than 2 weeks)		Book Follow-Up:		-	
Special Instructions:		*Chair Time:	140 minutes	¥	
		*Nurse Time:	40 minutes	*	

Related Topics

• Oncology patient transfer from LGH to SGH mid cycle

Related Positions

• Oncology Provider, Nurse Practitioner, GPOs, GPs

Key Words

• Oncology transfer from LGH to SGH mid cycle